



evanston!communityfoundation

getting started
in **GLM**,

ECF's online grants system

REGISTRATION AND APPLICATION



create your account:

Go to: <https://www.grantinterface.com/Home/Logon?urlkey=ecf>

Logon Page

Email Address*

Password*

Log On

Create New Account

For

To begin registration, select
Create New Account

Returning Users: Log on to the System using your e-mail address and the password. Please do not create a second, new user account.

Welcome to the Evanston Community Foundation's online grants system!

First time here?

Click "Create New Account". Be sure to keep this login information for your organization's records.

TIP: This email address is the one we will use to communicate with you if we have questions, which sometimes require immediate response. We suggest using an email address that is available to anyone at your organization who needs to access the application.

Been here before?

If you have already used our new online grant system, but have forgotten your password, please click "Forgot Your Password?" and follow the instructions.

Not Sure?

If you think that you or someone at your organization has already do not create a new profile. Instead please grants@evanstonforever.org, or at 847-492-0990

There is a system prompt to assist if you need a password reminder.

Login:

Logon Page

Email Address*

Password*

Log On

Create New Account

[Forgot your Password?](#)

If you get a system error that tells you that you already have a log-in, go ahead and click the “reset password” button.

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registration page:

Create New Account

If you already have an Account, click the 'Cancel Account Creation' button to go to the Logon page

⚠ Using the browser's back button will delete your registration information.

ℹ This registration process has multiple steps you must complete before you can apply.

Fields with an asterisk (*) are required.

Organization Information

Organization Name*

If you are working with a

"Your Organization's Name"

EIN / Tax ID (##-#####)*

If you are working with a fiscal sponsor, enter their EIN/Tax ID.

If your organization does not have an EIN/Tax ID and is not working with a fiscal sponsor, please enter the following:
"00-0000000".

Telephone Number (###-###-#### x###)*

Web Site

Organization Email

In the first question group, please provide information about your organization

user information:

Organization Information

User Information

Copy Address from Organization

First Name*

Last Name*

Email / Username*

Telephone Number (###-###-####)

Address 1* Address 2

City* State*

Postal Code*

< Previous Next >

Next, provide information about yourself

The email address entered is also your username for login

executive officer:

Organization Information

User Information

Executive Officer Question

Are you the Organization's Executive Officer?*

Yes

No

[< Previous](#)

Additional Executive Officer Information

Password

If you are not the executive officer, please provide their information in the next section

*You do **not** need to be the executive officer to apply*

password:

Organization Information

User Information

Executive Officer Question

Additional Executive Office

Password

Passwords must be at least

Password*

< Previous

Your password must be at least six characters long and may contain capital or lowercase letters, numbers, or any of the following special characters: !@#\$%&*()_

grants:



Apply

Quick Search



2019 Responsive Grants Cycle

Accepting Submissions from 12/04/2018 to 02/20/2019

Apply

Since 1986, the Evanston Community Foundation has supported community groups, both long-established and new, that seek to improve Evanston. The Foundation's long commitment to equity, explicitly building on the

community groups, both long-established and new, that seek to improve Evanston. The Foundation's long commitment to equity, explicitly building on the

After logging in, you will be taken to the **Apply** page: here you will find dates, eligibility, and more about our various grant opportunities

Strategic Goals

- We make investments in organizations that:
- An Evanston that is inclusive
- An empowered and engaged community
- A thriving nonprofit sector

Eligibility Qualifications

- Any group or organization providing services to Evanston residents may apply for a grant. All proposals must address issues, concerns or opportunities in the Evanston community.
- Applicants must either be 501(c)(3) organizations, schools, government entities, or they must have a fiscal sponsor that qualifies as a tax-exempt organization under Sec. 501(c)(3) of the IRS.
- Applicants must be able to demonstrate inclusive practices leading to diversity of their boards, staff and constituents.
- Applicants must seek diverse funding sources and have a plan to sustain their program beyond the term of the grant.

apply:

Accepting Submissions from 12/04/2018 to 02/20/2019

Apply

To begin the application process, select **Apply** in the upper-right corner of the intended grant

If you'd like to preview the grant application page before getting started, select **Preview**

*You may abandon a request at any time by selecting **Abandon Request** at the bottom of your application*

 Preview

 Send to GrantHub



application page:

evanston!communityfoundation



Apply

Organization History

Fax to File

LOI

Process: 2019 Responsive Grants Cycle

Contact Info

Request

Applicant:

Name

Email

Phone Number

Address

City, State, ZIP



Organization:

Organization Name

EIN / Tax ID

Phone Number

Address

City, State, ZIP

Contact Email History

Applications have multiple question groups

Organization Information

Organization*



Mission and Scope*

What is your organization/group's mission and scope of work?

The beginning of your application will autofill your contact and organization info provided in registration

Question List

For reference, you may select **Question List** for a PDF of the application

This may not be submitted in lieu of the online application

branched questions:

Your response to certain 'branched' questions will determine any additional sections we ask you to complete

For example, if you indicate a Capacity Building responsive grant type, its corresponding question group will appear below

Project Information

Project Name*

Grant Type*

Capacity Building

Program

Capacity Building:
Organizational initiatives that focus on building infrastructure to technology upgrades, revenue-generating staff positions).

Program:
Continuing improvements to proven programs or projects, new

Project Information

Capacity Building

Organizational Development*

How will this grant help develop your organization?

submit your application:

Additional Uploads

If needed, you may use the following upload boxes for up to four additional uploads.

Additional Upload 1
Upload a file [5 MiB allowed]

Additional Upload 2
Upload a file [5 MiB allowed]

Additional Upload 3
Upload a file [5 MiB allowed]

Additional Upload 4
Upload a file [5 MiB allowed]

Abandon Request

Save LOI Submit LOI

To save your progress and continue at another time, select **Save LOI**

Upon completing and reviewing your application, select **Submit LOI**

GLM will display a message if your application is missing responses to any required questions

To delete your application, select **Abandon Request**

Your application can not be recovered if deleted, but you may start a new one from the Apply page

success!

Your application will be reviewed according to its respective timeline on the **Apply** page

For any further questions regarding grant opportunities or the GLM system, please contact:

Rebecca Cacayuran, Program Officer
(847) 492-0990
grants@evanstonforever.org

or visit *www.evanstonforever.org*